YUFE Intern

The YUFE Central Office is looking for an intern for its joint Brussels Office (YUFE AISBL/ivzw).

Working as part of the YUFE Central Team

The Young Universities for the Future of Europe (YUFE) is one of the dynamic European University Alliances, selected by the European Commission. YUFE aims to shape a holistic and inclusive future for European students and learners, and their society. The YUFE Alliance strives to be the front-running Alliance of European Higher Education in which students, learners, and staff are co-leaders, co-dreamers, and co-creators. YUFE's mission is to become a successful model of a socially responsible European University.
Read more about our Alliance at www.yufe.eu.

At the core of the YUFE Alliance lies the YUFE Central Office, based In Brussels, which operates as the pounding heart of realizing YUFE's long-term strategy and supporting the Alliance's policies. As an intern at the YUFE Central Office, you will be part of a young and energetic team acting as a shared service unit to the whole Alliance and its partners.

What you will be working on

The YUFE Alliance is looking for a motivated intern that will have the opportunity to:

- Take part in the daily operations of the YUFE Central Office in Brussels
- Assist in the planning and execution of meetings and events
- Work closely with our partner universities and our YUFE Student Forum
- Assist in European Project Management tasks
- Monitor Social Media performance for different reporting purposes
- Support market analysis on our joint educational offers
- Support our Social Media content planning
- Attend relevant higher education and policy events in Brussels and report on key developments and discussions

What we are looking for

We are looking for a dedicated, proactive team player that wants to contribute to a dynamic team within an international and intercultural environment. As equity, diversity and inclusivity belong to YUFE's core values, we are searching for a colleague fully committed to these principles.

- Bachelor, master's or recently graduate student enrolled in a European university
- Good knowledge of MS Office package (experience with SharePoint and Exact Online is an asset)
- Enthusiasm to explore the European Higher Education Market and the European Universities Initiative
- You are strong at planning and organisation
- You have excellent written and oral communication skills in English (any other European language will be an asset)
- You feel at ease to work independently and within a small team and be flexible to support a diverse range of tasks

Co-funded by the European Union

- Having an educational background of one of the YUFE Partner Universities and/or one of the YUFE educational offers is an asset

What we are offering

- A paid 6-month "Convention d'Immersion Professionnelle (CIP)" contract, ideally starting in February 2027
- Full reimbursement of public transport costs and meal vouchers
- Two vacation days per month
- An excellent opportunity to learn about EU higher education and research policies and European collaboration in the Higher Education Sector
- Regular feedback sessions with the Secretary General and the team, supporting the development of your professional skills
- Broadening of your professional networks in Brussels and across the EU
- The possibility of working from home two days a week

Are you interested in doing an internship at YUFE and you want to apply? Then send us by **4 December 2026** your CV (max 1 page) and a cover letter convincingly explaining your motivation to work for YUFE (max 1 page) to secretariat@yufe.eu and in PDF format. Please also include your possible start date.

Please note that, due to the CIP requirements and conditions, the selected candidate will need to already live or be willing to move to Belgium for the duration of the contract, as candidates need to provide a Belgian address.

The interviewing process will contain of the following step:

- The interview of shortlisted candidates (online), will be held on **14 and 15 December 2026**

Do you have any questions about the position? Please contact secretariat@yufe.eu.